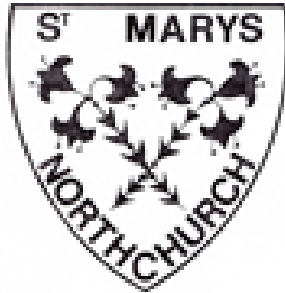


Excellence Together, Learning Through Faith.



St. Mary's School Association

AGM - Minutes

Wednesday, 17th October 2018

Attendees

Laura Evans (Chair), Elena Draper (Secretary), Ellen Stead (Treasurer), Zoe Greenall (CM), Clare Sidebottom (CM), Karol Freeman, Katie Quaite, Vanessa Hunt (Head Teacher), Alan Kemp (Chair of Governors).

Apologies

Donna Walker (CM), Tracey Davies (CM) Heidi Bowell (CM), Emily Turnbull (CM), Lisa Ralphs (CM), Clare Brazil (CM), Sally Kindell (CM),

Welcome by Headteacher & Chair of Governors

Miss Hunt opened the meeting by welcoming everyone and expressing her thanks to the School Association for everything they do. Alan Kemp expressed his thanks on behalf of the Governors and also the children. He stated that the School Association really does make a difference and not to under estimate what they do. The money raised this year has purchased new electric front gates, contributed towards the refurbishment of the upper toilets and will pay for the refurbishment of the lower toilets. The contribution towards the nice things, such as the school trips, are also very much appreciated.

Chairs Report

Please find this below...

Good evening to you all, I know there are probably packed lunches to make and ironing to do so I firstly want to say thank you for coming along tonight, your time is much appreciated.

For those of you that don't know me, I am Laura, Mum to May in Year 4 and Harry in Year 3. I am in my fifth year of the School Association and just finishing my 2nd year as Chair.

It really is great that we have some new parents wishing to join the School Association. It's always a challenge to raise awareness to parents about us and emphasise the importance of the work we do. It's key to have new parents join so they can bring new energy and ideas and continue the success of the School Association. I'm looking forward to having you on board.

I would like to thank Natalie Smith and Julie-Anne Turnham who are sadly stepping down from the School Association due to other commitments.

It goes without saying that once again the current members we have, have worked tirelessly this year. Particular thanks to Elena, our secretary who has been as efficient as ever with her communication between the parents, office and class reps. Ellen, our treasurer, for being on top of the accounts and all the legalities that come with running a charity. Zoe, for doing a wonderful job in the running of the Facebook page, and making it a vital channel of contact to the families of the school and the local community. Tracey, who has once again taken charge of the secret rooms and done a fantastic job. And to each member of the School Association for supporting the events, giving up their time and being actively involved in raising over £19,000. Thank you to you all.

I would also like to thank the Class reps for their help, they really have done a great job in rallying up the troops and supporting the School Association and also to Liz in the school office for her total efficiency and putting up with our constant requests!

In addition, I would like to thank Miss Hunt, Alan Kemp the Chair of Governors and The Governors themselves. We have built a trusting relationship and have a mutual understanding of the schools needs and how we can support them. Their hard work and dedication to the school is admirable and drives us to raise the funds we have.

It is with great pride that I can say that this year we have covered the full cost for the electric gates, pathway and intercom system, contributed towards the refurbishment of the upper toilets and a variety of class trips. We are fortunate enough to have raised enough money which we are going to spend refurbishing the lower toilets, the work will take place in Half Term.

While that all sounds incredibly successful we have had a few bumps in the road this year. It has been increasingly difficult to get the support we need to run events. Whilst it was with great sadness that we had to cancel the Summer Fayre because of this, it has been really positive to hear the feedback from the parents as they see what the money we have raised has been spent on. The events that we have run have been enjoyed by parents and children and they have shown their appreciation. I am hoping that the realisation that we will have to cancel events, such as the Summer Fayre, will be a reminder to everyone that supporting the events is as important as it is for us to put them on.

I feel positive that this year will be a success and that with the help of all of you we can continue to support our lovely school and make our children's short time here, the best it can be.

Treasurers Report

FUNDRAISING EVENTS	2018	2017
	£	£
Plants	3,878	-
Christmas Fayre	3,778	3,438
Gatsby Evening & Auction	2,525	3,025
Treat Friday	1,229	1,110
Quiz Night	801	489
Secret Rooms	796	640
Film Club	706	656
Christmas Cards	578	463
Matchbox challenge	502	-
Discos	498	492
Sports Day	364	257
Easter Egg Quiz	222	194
Photos by Carrie	150	202
2nd hand uniform sales	110	81
Summer Fayre	-	4,164
Break the Rules Day	-	404
Smarties	-	344
Frithsden Evening	-	180
	16,137	16,139

OTHER INCOME

Supermarket Vouchers	1,436	-
Santa's Sleigh	960	520
Gift aid on sponsorship & Easy Fundraising	87	106
Bags 2 school	120	92
Easy Fundraising	78	84
Easy2name	30	-
Bottle Buddi	4	-
Company Matching Scheme	-	276
Christmas Tree Farm	-	50
	2,715	1,129

DONATIONS TO ST. MARY'S SCHOOL

Electric gates & new path	17,654	-
Stage	3,394	-
School Trips	2,236	2,400
School crossing patrol	613	-
Treat Friday	605	490
O2 Young Voices T-Shirts	574	140
Ian Whybrow visit	400	-
Indian dance workshop	399	-
Christmas Pantomime	320	450
Y6 Leavers Gifts	280	59
Setpoint Hertfordshire workshop	255	-
Foundation stage water stand & tray	73	-
Mother's Day Flowers	36	44
Christmas Crackers	57	38
Sports Day Ice Pops	20	18
iPads	-	1,714
PA System	-	499
Sumdog	-	490
Maypole	-	330
Picnic Tables & Bin	-	310
Bee Bots	-	301
Singing workshop	-	198
Story Shack	-	98
	26,913	7,578

GOVERNANCE COSTS		
PTA UK Membership & Insurance	105	101
Administration costs	81	125
Licences	20	20
	206	246
OTHER COSTS		
Shelving & storage	74	-
SA Post Box	-	23
	74	23
DEBTORS & PREPAYMENTS		
Gift aid	87	59
Expenditure on future fundraising events	84	222
	171	281
CREDITORS		
St. Mary's School - 2016/17 school trips	-	2,400
Refund due to parents for book fayre items not received	-	15
		2415

Election of Officers

The positions of Chair, Secretary and Treasurer remain the same, i.e. Laura Evans, Elena Draper and Ellen Stead. All other existing committee members, apart from the two members who have stepped down, remain the same.

New Committee Members

Karol Freeman, Katie Quaitte, Nicola Fish, Alex Hammond and Mikaela Pavlovicova. All proposed and seconded by members of the existing committee.

Next Committee Meeting: Wednesday, 7th November.